**NTUE International Conference Attendance**

**Subsidy Application Form (PhD Students)**

**YYYY/MM/DD**

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| Name of Applicant | (Chinese)  (English)  ID No.: | | College | |  | | |
| Institute/  Grade | |  | | |
| Telephone: | (O)  (H)  Mobile phone:  E-mail: | | | | | | |
| Official Name of  Conference | Chinese: | | | | | | |
| English: | | | | | | |
| Duration of Conference | From \_\_\_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (YYYY/MM/DD) (YYYY/MM/DD) | | Location of Conference  (Nation, State/ Province, City) | | |  | |
| Name of International  Organization in Charge | Chinese: | | English: | | | | |
| Name of  Organizer | Chinese: | | English: | | | | |
| Title of  Presenting Thesis | Chinese: | | | | | | |
| English: | | | | | | |
| Presenting method as scheduled by the Conference: □oral □poster □others | | | | | | | |
| Has subsidies been granted by the Conference:  □No □Yes: □ Airfare TWD □Allowance TWD □Registration Fee TWD □Others | | | | | | | |
| Subsidies applied for:  □Airfare TWD$\_\_\_\_\_\_\_\_\_\_ □ Registration Fee USD$ □Allowance TWD$ \_\_\_\_\_\_\_\_\_\_ (\*Please fill in numbers) | | | | | | | |
| Please enclose 2 copies of the documents listed on the right and submit for approval along with this application | | 1. Copy of official invitation by the international conference organizers to the applicant.  2. Copy of proof (letter or email) that the thesis has been accepted for presentation.  3. Abstract and full copy of the presenting thesis. (Limited to thesis presented for the first time only)  4. Daily agenda and other relevant information of the international conference that may assist in the reviewing process.  (Please mark the above documentation with item tags in order of list) | | | | | |
| Signature of Applicant | | International Affairs Division, R&D Office | | Accounting Office | | | President |
|  | |  | |  | | |  |
| Head of Department/Institute | |
|  | |
| Head of College | | Director of R&D Office | |
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