

Guidelines of Promotion of Internationalization Development

Passed by the 152nd Administrative Meeting on Jun, 27th, 2018

Passed by the 4th meeting of University Endowment Fund Management Committee in academic year 2017 on Jun. 28th, 2018

Amended and passed by the 168th Administrative Meeting on Oct. 30, 2019

Amended and passed by the 181st Administrative Meeting on Nov. 25, 2020

- I. National Taipei University of Education (hereinafter referred to as “NTUE”) stipulated these guidelines to encourage each college and International Master’s Programs to be more internationalized and grow students into leaders equipped with an international perspective.

- II. These guidelines evaluate the results of internationalization by scoring the activities organized by each college and International Master’s Programs (as a body of NTUE’s organization) for purposes of building students’ international perspective and organizing internationalization activities in the previous two semesters. The maximum score of each category is 100 (rounded at 100 when the actual score exceeds 100). The weighing proportion of each category is as follows:
 - (1) Building students’ international perspective (70%)
 - (2) Organzing internationalization activities (30%)The number of people or score would be multiplied by 0.2 if the event was related to cross-strait exchanges.

- III. On building students’ international perspective, the score is calculated based on the following items:
 - (1) Calculation of scores from exchange and foreign students: average of the following three scores (The number of students of a college is based on the number of undergraduate and postgraduate students registered for regular programs publicized by the Office of Academic Affairs on the 2nd semester of each academic year)
 1. Calculation of score earned through the number of inbound exchange students recommended by NTUE’s sister universities:
(Number of inbound exchange students recommended by NTUE’s sister universities / total number of students of the college or Interantional Master’s Prorogram) * 1000
 2. Calculation of the score earned through recruitment of foreign students:
(number of foreign students/total number of students of the college) * 1000.
The score for International Master’s Programs is calculated based on the highest score of the three colleges.
 3. Calculation of score earned through the number of outbound exchange students:
(Number of outbound exchange students/ total number of students of the college or Interantional

Master's Program) * 1000

- (2) Calculation of score earned through NTUE courses taught in English and receiving awards: 5 points/ course
- (3) Calculation of score earned through participating other international educational activities
 1. Ministry of Education's Scholarship for Excellent Students to Study Abroad or Overseas Internship Training
 - a. Pilot Overseas Internship Program: 4 points/ case
 - b. Encouragement program for disadvantaged students: 1 point/ student
 2. Overseas study: 3 points/ case; overseas internship program: 1 point / case (calculated based on the number of cases under NTUE's Guidelines of Subsidizing Overseas Studies)
 3. Graduate students attending overseas international academic conferences and publicizing papers therein: 1 point/ paper
 4. Subsidization for overseas doctoral and postdoctoral programs launched by the Ministry of Science and Technology: 2 points / person
 5. Winning awards at overseas international competitions, or exhibiting or performing on international stage: 2 points/ team
 6. Students' efforts in promoting international exchanges on campus (including serving as companies for exchange students, assisting the Division of International Affairs with the reception of international guests , or assisting students from sister universities when they are participating in language or cultural programs at NTUE): 0.2 points/ person/ time
 7. Regarding other activities approved by the International and Cross-Strait Affairs Committee of NTUE to help broaden students' global perspectives, score calculation is ratified by the International and Cross-Strait Affairs Committee of NTUE.

IV. Calculation of scores earned through organizing internationalization activities

- (1) Organizing international seminars and exhibitions: 1 point when there are two countries involved; 3 points when there are three or more countries involved (Hong Kong, Macau and mainland China are excluded from all calculation)
- (2) Visitation of overseas scholars to each department/ graduate school/ International Master's Program: 1 point/ person when the scholars are staying for more than 1 week; 3 points/ person when the scholars are staying for more than 1 month; and 10 points/person for a stay of 3 months or longer.
- (3) Full-time lecturers of each department (International Master's Programs) lecturing or researching at a university or institution overseas: 1 point/person for a stay of 1 week or longer; 3 points/person for a stay of 1 month or longer; and 10 points/person for a stay of 3 months or longer.
- (4) Signing contracts of international cooperation and student exchange: 2 points/ contract for international cooperation; 4 points/ contract for student exchange.
- (5) Hiring new foreign full-time lecturer: 10 points/ person
- (6) Regarding other activities approved by the International and Cross-Strait Affairs Committee of

NTUE to help promote internationalization activities of NTUE, score calculation is ratified by the International and Cross-Strait Affairs Committee of NTUE.

V. Each unit calculates the implementation score (rounded up to the nearest whole number) and the scores on achievements and characteristics of internationalization promotion based on the weight of each scoring element. The secondary review by the International and Cross-Strait Affairs Committee finalized the total score to 120 points. The principles for allocation of funds are as follows:

(1) Promotion of internationalization of the current year and pervious year (20 points): each unit shall submit written documents (including budgets) on the promotion of internationalization of the current year and pervious year before the meeting of International and Cross-Strait Affairs Committee, and make a presentation during the meeting.

(2) Implementation result (100 points): based on the accumulated points earned by each unit.

(3) Principles for allocation of funds

1. Basic grant: A grant of NT\$50,000 is issued to each college and International Master's Programs for promoting international development. No grant is allocated if the total score is 0.

2. Additional grant for outstanding performance: Additional grant is allocated in accordance to the implementation score and the total score on achievements and characteristics of internationalization promotion.

(1) 91–120 points: NT\$350,000.

(2) 71–90 points: NT\$250,000.

(3) 51–70 points: NT\$150,000.

(4) 31–50 points: NT\$50,000.

VI. Application schedule: applications are processed on the 2nd semester of each academic year. The application period is designated by official announcements each year.

VII. Plans applying for the subsidy, application procedure and distribution of the subsidy must be reviewed and approved by the meeting of International and Cross-Strait Affairs Committee. The subsidy shall be used for the following international developments:

(1) Scholarship for students to pursue further education overseas.

(2) Subsidy for graduate students to do research overseas.

(3) Subsidy for overseas study (excluding programs that are already under other NTUE's subsidies), international competitions and exhibitions.

(4) Visitation of foreign scholars.

(5) Overseas promotion for enrollment.

(6) Organization of international seminars or exhibitions.

The subsidy does not cover expenses incurred in mainland China area (excluding Hong Kong and Macau). Whether foreign scholars are eligible for subsidy shall be determined by their nationalities.

Subsidy that is not consumed in the designated year shall not be preserved for future use.

VIII. The budget required by these guidelines is to be covered by University

Endowment Fund of NTUE and budgets of related plans stipulated by the Ministry of Education.

IX. These guidelines are enacted after they are approved by the Administrative Meeting and verified by NTUE President.