

NTUE Academic Development Committee Setup Guideline

Passed upon the 38th Administrative Meeting, dated Sep. 24th, 2008

Amended upon the 68th Administrative Meeting, dated Mar. 30th, 2011

Passed upon the 90th Administrative Meeting, dated Jan. 23rd, 2013

Passed upon the 112th Administrative Meeting, dated Nov. 26th, 2014

- A. The National Taipei University of Education (hereafter referred to as the University), to consolidate academic development resources, wishes to enhance academic research environment and quality through setting up a NTUE Academic Development Committee (hereafter referred to as the Committee), to offer means of encouragement, assistance and collaboration.
- B. The Committee members shall be comprised of the President, the vice President, the Dean, the Head of the R&D Office, the heads of all colleges, and 2 outstanding members of the faculty at each college with a ranking above assistance professor, as well as 2 to 3 members from outside the University; the President shall serve as the chairman of the committee.
- C. Representing faculty of each college maybe elected through the College Meetings, each department/school shall only be allowed 1 representative each, and the representative shall serve for 1 school year, with the possibility for re-election.
- D. Outside University Committee members shall be appointed by the President, the candidates shall be qualified for professor positions, possess outstanding academic reputation, and shall serve for 1 year, with the possibility for continuous appointment.
- E. The responsibility of the Committee consists of the following:
 - (1) Review the University Feature Development Plans as well as Subsidies for Faculty Topical Research Projects.
 - (2) Review International Academic Projects of the University as well as their subsidization.
 - (3) Review University Academic Seminar Subjects and their subsidization.
 - (4) Recommend candidates for Presidential Appointed Seminar Lectures.
 - (5) Recommend international or domestic experts/scholars for University Lectures.
 - (6) Consult directionality of development on campus academic journals of the University (such as Educational Practice and Research) as well as recommend members of the editorial committee.
 - (7) Other issues relevant to academic development.
- F. The committee is required to hold at least 2 meetings per semester, additional meetings may be called, should the committee member be on a business trip or on

leave, no other persons shall take their seat; in the event reviews are about persons that are related to a committee member (within twice removed range), said member shall be excused from such meetings.

G. The relevant personnel may be asked to present or submit information for consideration upon such requirement by the Committee.

H. After being passed during the Administrative Meeting, the Guideline shall be submitted to the President for review before being implemented.