National Taipei University of Education

Turnitin – Thesis Originality Detection System **(Student Guide Book)**

2024/04

Table of Contents

1. Outline for Conducting Thesis Originality Detection	1
2. Steps of Setting Up an Account	2
3. Steps of Conducting Thesis Oringinality Detection	10
4. Apply for Thesis Defense	18
5. Q&A	19

1. Outline for Conducting Thesis Originality Detection

【Teaching Assistant of Department】 Informs graduate students to finish thesis originality detection before thesis defense

Graduate Students Set up an account on the thesis originality detection account application system

Office of Research and Development Sets up the accounts by 12:00 every Friday.

Graduate Students) Open the Turnitin account by following the steps in the email from Turnitin.

[Graduate Students] Log into Turnitin

[Graduate Students] Click "All Classes" and select your class

Graduate Students Click "Submit", type in submission title, and upload thesis file to begin thesis originality detection.

[Graduate Students and Professor] As the percentage is shown under "Similarity", click "View" to see the result. Download the result and consult with your professor.

Graduate Students Submit your thesis originality detection result to the teacher assistant in your department to begin the application of thesis defense.

2. Steps of Setting Up an Account

Step1 : Visit the website of Office of Research and Development of NTUE, click

on "Thesis originality detection account application system"

(Link: <u>https://papercheck.ntue.edu.tw/</u>) •



<u>Step2</u>: Type in User Name (學生學號) and Password (校務系統密碼) (Same as the one for iNTUE), click "Sign in" (登入)

學生學號:	
校務系統密碼:	
登入 無教務帳號者	

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<u>Step3</u>: Check your personal information and make sure it is correct, type in your email address for Turnitin thesis originality detection system (this will be used as your login user name for Turnitin), then click "Submit" (送出申請)

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					送出申請				

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Step4 : After signing up, the staff of Office of Research and Development will set up the accounts by 12:00 every Friday. For the accounts signed up after 12:00 on Friday will be set up on the following Friday.

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	請耐心等候及留意您的信箱。

Step5 : When the account is set up, you will receive an email from Turnitin thesis originality detection system (Email: noreply@turnitin.com). Open the email and click "Set up account"

If you didn't receive the email, please check your spam folder.



Step6 : Type in "Email Address" (Same as the one you use to sign up for the account) and "Last Name or Family Name" Click "Next", and you will receive an email to help you create password.



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Account Setup

To validate your account, we've sent an email to: **bob2975@yahoo.com.tw** You have 24 hours to click the link in your email to continue with your account

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<u>Step7</u>: Open the email and click "Create password"

<u>Step8</u> : Create your own password, click "Create Password" to finish the password setup.



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Account Setup Complete

You can now log in to your account using your email address and password. Learn more about your next steps by checking out our <u>quick start guides</u>.



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Log in to Turnitin
Email address
Pasoword
Fassword
Log in
G Sign in with Google
Forgot your password? <u>Click here.</u> Need more help? <u>Click here.</u>

<u>Step10</u> : Confirm your user information and click "I Agree -- Continue " to finish the account setup.

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User Agreement	
Our user agreement has been updated. Please read our user agreement below and agree or disagree to its terms and conditions:	
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Protecting your personal data and privacy is our top priority. We are fully committed to transparency, accountability and using technology responsibly, no matter what changes emerge from our rapidly evolving digital world. We implement appropriate technical and organizational	
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3. Steps of Conducting Thesis Oringinality Detection

Step1 : Visit the website of Office of Research and Development of NTUE, click on" Thesis originality detection system"

(Link : <u>https://www.turnitin.com/login_page.asp?lang=zh_tw</u>), and log into your account.



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<u>Step2</u> : Click "All Classes" and select your class.

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<u>Step3</u> : Click "Open".

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<u>Step4</u> : Click "Upload Submission".

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Upload Submission
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<u>Step5</u>: Type in the "Submission title" and upload the files onto the system to begin the thesis originality detection.

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<u>Step6</u>: When the upload is successful, it will automatically return to the assignment box, and wait for the comparison results.

In principle, the comparison results will appear within 1-2 hours. If the same job box uploaded more than 3 times, you should wait 24 hours for the comparison results to appear starting from the fourth time.

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<u>Step7</u>: When the ratio appears in "Similarity", click "Similarity" to view the comparison report.

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<u>Step8</u>: View the result of thesis originality detection. The number in the upper righthand side is the percentage of similarity. Click the number to view more details.





<u>Step9</u> : Click "Download" () and select "Current View" to download your result of thesis originality detection.

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<u>Step10</u>: The result of thesis originality detection is composed with front cover, content, and originality report







4. Apply for Thesis Defense

After finishing the thesis originality detection, please consult with your professor about the result. Revise your thesis and conduct thesis originality detection again. If there is no need for revision and the professor grant your application of thesis defense, please submit your result of thesis originality detection and required documents based on the regulations of your department to apply for thesis defense.

5. Q&A

<u>Q1</u>: What is the process for the thesis originality detection?

A: Apply for an account→Activate account→Log in to the "Turnitin" system→Enter the class→Upload thesis→View results→Download the thesis originality detection results.

<u>Q2</u>: How many times can I conduct thesis originality detection?

A: Detection can be made an unlimited times during your studies in school. The detection results will appear quickly for the first three uploads to the same assignment box (within 24 hours, it will vary depending on the file size). Starting from the fourth upload, you will have to wait 24 hours for the detection results.

<u>Q3</u>: How to view and revise the result of thesis originality detection?

A: In the result of originality detection, different colors will be used to mark the similarities between your thesis and other theses. You are advised to view the color-marked words that whether the marked text complies with academic ethics, and add references or revise the content of thesis. Then, consult with your professor to meet the academic integrity.

<u>Q4</u>: Does our school have criteria concerned with the result?

- A: So far, our school has not formulated criteria concerned with the result. If your department has relevant regulations, please follow the department's regulations.
- <u>Q5</u>: It's been 7 days since I submitted my account application on Thesis originality detection account application system, why haven't I received the email of activate account from Turnitin?
- A: Please check if the email is in your spam folder. If not, please contact Mr. Wen-Xian You in the Office of Research and Development (extension number: 85051).

<u>Q6</u>: After finishing the thesis originality detection, what are the procedures of applying for thesis defense?

A : Please contact your department for information about the procedures of thesis defense and the required documents.

<u>Q7</u> : What should I do if I forget my Turnitin user name and password?

A : <u>If you forget your user name</u>, please contact Mr. Wen-Xian You in the Office of Research and Development (Extension number: 85051). <u>If you forget your password</u>, please go the login page and click "Forget your password?" to reset and recreate your password.

To view more FAQs, please visit the website: <u>https://reurl.cc/GKL1dd</u>.

