

National Taipei University of Education Foreign Students Enrollment Regulations

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A. In order to proceed with the enrollment of foreign students, the National Taipei University of Education (hereafter the University), has established this Regulations based on the stipulations of Article 6, MOE Regulations Regarding International Students Undertaking Studies in Taiwan.

B. Persons with foreign nationalities who have never held R.O.C. nationality, and did not apply for the University as Overseas Nationals, shall enroll in the University according to the Regulations.

Should the person held foreign nationality, and meet the following qualification, and has lived overseas for more than 6 consecutive years at the time of application, shall also enroll in the University in accordance with the Regulations.

- (1) An individual who has a nationality status from the Republic of China at the time of their birth but does not hold a household registration must state this on their college application.

(2) Should the applicant have previously held R.O.C. nationality prior to application, but no longer holds R.O.C. nationality upon application, then a duration of 8 years must have passed since the Ministry of Interior has permitted the loss of R.O.C. nationality.

(3) The aforementioned candidates shall not have studied in Taiwan under the identity of an overseas Chinese nor received placement permission by the University Entrance Committee for Overseas Chinese Students.

Based on the Education Cooperation Framework Agreement, foreign nationals selected by foreign governments, institutions or universities to study in Taiwan, and have never registered in a Taiwan household, shall be exempt from the aforementioned restriction upon the approval of the education authority.

The 6 and 8 years stipulated in Item 2 shall have the end day calculated as the start date of the semester in which the person wishes to enroll (Feb. 1st or Aug. 1st).

“Overseas” as stipulated in Item 2 shall refer to countries or regions outside of China, Hong Kong and Macao; “consecutive inhabitation” shall refer to the foreign student shall not stay more than 120 days in Taiwan each calendar year. **Should the**

calculation of continuous overseas inhabitation period's start or end year not constitute a full calendar year, then the calculation of the respective year will consist of whether the stay within the country is less than 120 days. However, under the following circumstances (with written proof), the aforementioned restriction will not apply; the stay period within the country will not be included into the overseas inhabitation period:

- (1) Studied in an overseas vocational training class held by the overseas authorities or a vocational training class recognized by the MOE.
- (2) Studied in a university/college Chinese learning center that has received MOE approval for recruiting overseas nationals, and the total attendance time has been less than 2 years.
- (3) Exchange student whose total exchange period has been less than 2 years.
- (4) Approved for an internship in Taiwan by the central business authority, and the total internship period has been less than 2 years.

For those with both foreign nationality and R.O.C. nationality, who have applied to forgo their R.O.C. nationality prior to the amendment and implementation of MOE's "Regulations Regarding International Students Undertaking Studies in Taiwan" on Feb. 1st 2011, shall apply in accordance with the original stipulation, and not be limited by the stipulation of Item 2.

C. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in

Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.

The aforementioned continued inhabitation refers to each individual stay period of each calendar year within Taiwan being a total less than 120 days. However, those that fall under the aforementioned Item 5 - 1 to 4 criteria, should they be able to provide relevant proof, the aforementioned restriction shall not apply; the stay period within the country shall not be included into the overseas inhabitation period:

Should the person be a former citizen of China with foreign nationality, and have no history of a household registration record in Taiwan, and have lived overseas for more than 6 consecutive years at the time of application, shall also enroll in the University in accordance with the Regulations.

The 6 and 8 years stipulated in Item 1 and Item 3 shall have the end day calculated as the start date of the semester in which the person wishes to enroll (Feb. 1st or Aug. 1st).

The overseas definition stated for items 1 to 4 above shall follow the same definition as item 5 of the previous article.

- D. Should the foreign student hold the qualification of senior high school graduate, they may apply for an undergraduate course of the University; should they hold the qualification of a undergraduate degree, they may apply for a master's course; should they hold the qualification of a master's degree, they shall be able to apply for a doctorate course.

Foreign students applying for enrollment based on the two previous items may only do so once. After completing the applied course, should the foreign student wish to apply for further studies in Taiwan, the enrollment procedure shall be the same as general domestic students, however post-graduate study course applications shall comply with the University's directive and do not apply.

- E. Foreign students applying for courses of the University, shall prepare the following documentation from Feb. 1st to Apr. 30th and submit their application with the International Affairs Division of the Research and Development Office; those exceeding this time frame shall not request to hand in delayed applications:

- (1) Enrollment Application Form (with a 2" passport photo attached).
- (2) 1 Copy of proof of nationality.
- (3) Proof of highest education certification or equivalent as well as transcript provided by the original international education institution (sent directly from the institution to the University in a sealed envelope), or the same as verified by our embassy or

- consulate, representative office, liaison office or other agencies authorized by the Ministry of Foreign Affairs (MOFA) (hereafter referred to as “overseas representative offices”) (Those in languages other than Mandarin Chinese and English shall be accompanied by Mandarin Chinese or English translations).
- (4) Proof of sufficient financial means to study in Taiwan by financial institutions (sent directly from the institution to the University in a sealed envelope).

The highest education certification mentioned in item (3) shall:

- (1) For China: follow the China Education Recognition Directive.
- (2) For Hong Kong or Macao: follow the Hong Kong/Macao Education Recognition Directive.
- (3) For other regions:
 1. Overseas Taiwanese Schools' and Chinese Taiwanese Schools' Education shall be recognized as equivalent to Taiwan's schools.
 2. For education completed outside of the China/Hong Kong/Macao regions, the University Overseas Education Recognition directive shall apply. However, should the school or branch of school of the overseas school be located in China, it shall be authenticated and notarized by the Chinese notary office, and verified by organizations set up or designated by the Executive Yuan or private organizations.

When reviewing applications made by foreign students, should there be concerns in terms of documentation stipulated in Point 3 and 4 under Item 1 that have not been verified by Taiwan Consulates, the University may request to have the same verified by the Consulates. For those verified by the Consulates, the University may request to have the Consulate assist in further verification.

Should admission be granted by the University, a new student shall submit a medical and accident insurance policy purchased covering a minimum of 6 months upon entering the country upon registration. A returning student should submit National Health Insurance documentation.

The aforementioned insurance documentation shall be verified by the Consulates.

- F. Should the foreign student have completed their undergraduate study in Taiwan and apply for postgraduate studies, they may submit the graduation certificate and transcript of the Taiwan education institution when applying for a course, and shall be exempt from the stipulation of Item 3 of Article 1.

Should the foreign student have studied in Taiwan international universities or the bilingual department (class) of a Taiwan senior high school, they may apply by submitting the graduation certificate of said school and are exempt from the

stipulations of Item 3 of Article 1 and Item 2 of Article 4.

G. Foreign students' enrollment at the University approved by the Ministry of Education in any academic year shall be limited to an additional 10% to the recruitment allocation of that academic year. The number should be aggregated with the total recruitment allocation of said academic year and submitted to the Ministry of Education for approval. Should the University have insufficient domestic students within the approved recruitment allocation, the University may admit foreign students to fill the allotments.

The aforementioned recruitment allocation does not include foreign students that do not officially register with enrollment.

H. The enrollment application review of foreign students of the University, shall be provisioned by the admission regulations, and the recruitment listing shall include, in detail, the department or school, degree, duration of the program, the number of allotments, the qualification, the entry review and other relevant information, to be approved by the University's Foreign Student Recruitment Committee, to be published to the public.

The application of a foreign student shall be submitted to the University Foreign Student Recruitment Committee after being passed by the departments/institutes or programs. The aforementioned Foreign Student Recruitment Committee shall be formed following the University Recruitment Committee Setup Directive.

I. Should the application be approved by the Foreign Student Recruitment Committee, and presented for approval by the President, an acceptance letter shall be issued to notify the student for enrollment. The University shall register the Student's enrollment, transfer, deferment, expulsion or any change, or loss of student identity on the MOE designated Overseas Student Information Management System as soon as possible.

J. When the foreign national registers for enrollment, should the enrollment be within the first third of the first semester, the student shall be allowed to enroll for said semester; should the first third have passed, the student shall be allowed to enroll for the next semester or next school year. However, should the MOE have other stipulations, the aforementioned restriction shall not apply.

K. After graduating, should the foreign student be granted internship in the country by the competent authority of the Central Government, their foreign student status shall be extended by a maximum of one year after graduation. After entering the education system in Taiwan, should the foreign student apply to register, register with a household at the Household Registry Office or assume or restore R.O.C. nationality, their foreign student status shall be revoked and the University shall expel the

student.

Should the foreign student face expulsion due to failing ethics, academic performance or be ruled and sentenced to have committed criminal acts, they shall not be eligible for enrollment under the Regulations.

Should the foreign student be found submitting any forged, borrowed or altered supporting documents, the approval of enrollment shall be revoked; should the student be registered, the enrollment shall be revoked and no proof of study shall be issued; should the discovery be after the student's graduation, their graduation certificate shall be made void and their record be expunged.

The transfer of foreign students shall be governed by the NTUE Transfer Recruitment Directive. The life and study assistance of the foreign student shall be provisioned by Article 13.

- L. After receiving the admission approval, should the foreign student complete a 1 year study duration with outstanding performance, they shall be eligible to apply with the R&D Office of the University, the University shall pursue relevant scholarship directives by the Ministry of Education.
- M. An application made by a foreign student shall be received and a preliminary review performed by the International Affairs Division of the Research and Development Office; after the preliminary review the qualifying applicant shall be passed to relevant departments/institutes and degree programs for further review. The application shall be submitted to the University Foreign Student Recruitment Committee after being passed by the departments/institutes or programs.

The reporting and registration of foreign students shall be the responsibility of the Registration Division, Office of Academic Affairs. The assistance in academic pursuits and life, their assessment and contact shall be the responsibility of the Student Affairs Office and their department, the International Affairs Division of the R&D Office may offer assistance if required. Additional emphasis shall be placed in arranging home stay families, and assisting foreign students in learning our language, text and culture, to further their understanding of Taiwan. The University shall hold foreign student guiding events and promote the globalization of the campus, as well as events to assist in the communication and interaction between domestic and foreign students.

- N. Each department or course may, without hindering their normal education, sign academic collaboration agreements with international universities and recruit foreign exchange students. Elective students are not officially enrolled with the University. Their term with the University shall be limited to 1 year, with the option of extension by 1 year upon approval by the University.

Their lessons and credits shall be set by the course or department, and upon qualifying the University shall issue accreditation for credits earned.

Elective students shall be able to obtain full-time status upon passing assessments set forth by the Regulations, their elective lessons and credits shall be reviewed by the relevant department and be admitted.

O. Foreign students shall not apply to study the part-time undergraduate, postgraduate and other night-courses or weekend courses. However, international students who have obtained legal resident status of Taiwan, or their course is approved by the Ministry of Education, the aforementioned restriction shall not apply.

P. Should the University require a foreign student course due to an international academic collaboration project or other reasons, this should be done based on the overall University scope and resources, and submitted to the Ministry of Education for approval.

Q. Foreign student tuition fee shall be in accordance with the following:

- (1) For students recommended by our Foreign Representative Offices that received Taiwan MOFA Scholarships and hold permanent residency status of Taiwan, the fee structure will follow that of domestic students.
- (2) For students enrolled under Educational Collaboration Agreements, the fee structure will follow that of the respective Agreement.
- (3) Foreign students not belonging to the aforementioned categories will be subjected to the Foreign Student Fee Structure set by the University, the fee basis shall not be lower than that of a Private University of equivalent status.

Tuitions of students enrolled prior to Feb. 1st, 2011 and before the amendment and implementation of MOE's "Regulations Regarding International Students Undertaking Studies in Taiwan", shall be based on the original provisions.

R. Should a foreign student found to be in violation of Employment Services Act, the University shall proceed as stipulated.

S. Should a foreign student take a leave of absence, be expelled, change or loss their student status, the University shall report the incident to the Bureau of Consular Affairs and the service station of the Immigration Agency of the Ministry of Interior, and copy the Ministry of Education.

T. For provisions not covered in the Regulations, the "Regulations Regarding International Students Undertaking Studies in Taiwan" by the Ministry of Education, the University policies and relevant directives shall apply.

U. The Regulations have been passed by the Administrative Meeting of the University and submitted to the Ministry of Education for approval, after which the President shall publish it for implementation.